

**BY-LAWS**  
**Of the**  
**Boundary Amateur Radio Club**

**PREAMBLE**

The purpose for which this corporation is organized shall be the enhancement and enrichment of the art and science of amateur radio communications. In addition, it shall be our purpose to facilitate the exchange of information and general cooperation between members; provide communication and support for public service events; promote radio knowledge, fraternal-ism and individual operating proficiency; and conduct club programs and activities so as to advance the general interest and welfare of amateur radio in the general community.

**ARTICLE I**  
**MEMBERSHIP**

**Members**

Membership shall be open to anyone who is interested in amateur radio. Application and payment for membership shall be submitted to the Treasurer. Paid Members may vote on all issues if they are licensed amateur radio operators.

**Termination of Membership**

Membership in this club is terminated for non-payment of dues within thirty (30) days of the due date and/or upon unanimous recommendation of the Executive Board for violation of the Amateur Code as defined by the American Radio Relay League (ARRL).

Members considered for termination have the right of appeal to the Executive Board and/or general membership. Terminated members will be notified in writing. A terminated member may not participate in club business.

**Dues**

The annual membership dues shall be determined by the Executive Board and ratified by the membership

**Annual Dues Period**

Dues are to be considered paid for the period January 1 through December 31 of each year and are due and payable on, before or during the general membership meeting in January of each year.

There will be no refund of dues once paid.

If an elected officer or Board member fails to pay his/her dues by February 1<sup>st</sup>, his/her position will automatically become vacant.

### **Payment of Dues, Rights & Privileges**

Members whose dues are current have full voting privileges on all issues before the club membership. New members with sixty (60) days active participation are eligible to vote.

## **ARTICLE II MEETINGS**

### **General Membership**

The club shall meet monthly on or near the beginning of the month. The next regular meeting date may be changed by the membership.

### **Quorum**

A quorum is the minimum number of persons present in order to conduct club business. A minimum of five (5) members shall constitute a quorum.

A quorum must consist of two (2) officers, one of which must be the President or Vice-President, must be present.

Once the quorum is met matters requiring a vote by the Membership at any given meeting shall be decided by a simple majority of the members present. The following require that the general membership be notified by radio, newsletter, e-mail or letter at least two (2) weeks prior to the next general meeting.

- Election of officers
- Amendment to By-Laws
- Change in the amount of membership dues
- Expenditures over \$500.00

## **ARTICLE III OFFICERS**

### **Elected Officers**

There shall be three (3) elected officers: President, Vice-President and Secretary/Treasurer. The term of office shall be one (1) year. Except for the Secretary/Treasurer elected Officers shall not hold office for more than two (2) consecutive full terms and must be licensed amateur radio operators. The Secretary/Treasurer need not be a licensed amateur radio operator.

## **Board Membership**

There shall be two (2) elected Board Members, Positions #1 and #2. Board Member #1 shall be elected in each odd-numbered year and Board member #2 shall be elected in each even-numbered year. The term of office shall be two (2) years. Board Members must be licensed amateur radio operators. See also Article VI, subtitle "Members".

## **ARTICLE IV ELECTION OF OFFICERS**

### **Date**

Nominations and Elections shall be held annually at the October general meeting. Newly elected officers will be installed in January with appropriate releases.

### **Qualifications**

Each person nominated shall be a current voting member of the club.

### **Voting**

A secret ballot will be used to elect officers and board members by the members that are present. To be elected requires a simple majority vote. Special needs will be accommodated for voting providing you have a State recognized disability placard; a phone vote can be taken by the BARC Secretary and added to the secret ballot pool. In the event of a "tie" there will be a run-off between the tied nominees receiving the highest number of votes. Each paid member in attendance is allowed one (1) vote.

## **ARTICLE V DUTIES OF ELECTED OFFICERS**

### **Attendance**

It shall be the duty of all elected officers and appointees to attend a majority of the General or Executive Board meetings. In the event an elected officer's personal life or work requirements prevent attendance at meetings said officer may resign.

### **Elected Officers**

#### *President*

The President shall preside at all general meetings at which he/she is present and shall exercise supervision over the affairs and activities of the club. In case of diverging opinions or unsettled matters he/she shall ask for a motion and a second to resolve the issue. The President, at his/her convenience, shall appoint a person to act as Sargent-at-Arms and assign duties as deemed necessary for his/her term.

#### *Vice President*

The Vice President shall assume the duties of the President during his/her absence. The Vice President shall maintain a close liaison with the local ARES coordinator.

#### *Secretary/Treasurer*

The Secretary/Treasurer shall keep minutes of all General and Executive Board meetings and maintain membership records.

The Secretary/Treasurer shall have charge and custody of receiving and giving receipts for monies due and payable to the club from any source. The Secretary/Treasurer shall maintain a ledger of all transactions and shall, at such times as the club may direct or the President requests, present for examination all ledgers, papers, vouchers, etc., that may be necessary to properly audit the club's accounts. He/she shall present an annual report of the prior year's transactions at the February meeting of the Executive Board. The Secretary/Treasurer shall maintain the dues status of all members.

## **ARTICLE VI EXECUTIVE BOARD**

### **Executive Board**

The affairs of the Boundary Amateur Radio Club (BARC) shall be managed by a Board of Directors to be known as the Executive Board. The Executive Board acts on items of business with the Chairperson of the Executive Board reporting to the membership of the action(s) taken. The Executive Board is responsible for overall guidance of the club and will appoint a Net Coordinator.

### **Members**

The Executive Board shall consist of five (5) Members: two (2) elected Board Members, the President, the Vice president and the current past President (unless that person is elected into a different office). If the current past President is elected into a different office or declines the Board position then a third board member will be elected for one term.

### **Chairperson**

The longest standing elected Board Member will act as the Chairperson of the Executive Board.

### **Meetings**

The Executive Board shall convene no less than quarterly per year to conduct business. The Chairperson of the Executive Board shall select the date, time and place where the meeting shall be held.

### **Special Meetings**

Special meetings of the Executive Board may be called by the Chairperson of the Executive Board or any three (3) Executive Board Members.

Notice of the date, time, place and purpose of any special meetings of the executive Board shall be given at least two (2) days prior to the meeting by radio, telephone or verbal notice delivered personally.

### **Quorum**

There must be at least three (3) members of the Executive Board present at any board meeting to conduct business.

### **Vacancies**

Any vacancy occurring on the Executive Board will be filled at the next general membership meeting. The presiding officer of the club will hold an election to fill the vacated position. The person elected to fill the vacancy shall be elected for the unexpired term of his/her predecessor. Recommendations may be made by the Executive Board and/or general membership.

## **ARTICLE VII COMMITTEES**

### **Committee Appointments**

A committee chairperson shall be appointed by the President of the club as he/she deems necessary. The committee chairperson shall recruit the committee members as necessary.

### **Chairperson**

The Chairperson will make monthly progress reports at the General meetings.

## **ARTICLE VIII CLUB NET COORDINATOR**

The club Net Coordinator will assign net control operators and maintain an up-to-date net preamble and roster.

## **ARTICLE IX AMENDMENTS**

### **Amendments**

Any proposed amendment(s) to the Article of Incorporation of these By-Laws shall be submitted in writing to the Executive Board for review.

Such proposal(s) must be signed by at least three members of the club whose duties are

current/paid.

The Executive Board, after review and at the next meeting, shall make the proposals known to the membership and make a recommendation to the membership on the merits of the proposal(s).

A copy of the proposal(s) and Executive Board recommendations shall be mailed to all of the eligible voting club members after the meeting.

At the following general meeting the proposal(s) shall be voted on. If approved by a simple majority of the eligible voting members present the Articles of Incorporation and/or By-Laws shall be deemed amended to include the proposal(s).

## **ARTICLE X CONFLICTS**

Where these By-Laws conflict in any way with or fail to cover matters prescribed by the general non-profit corporation laws, the revenue tax codes or other provisions of the laws of the State of Idaho or the provisions of 501c3 of the Internal Revenue Service codes, those laws shall govern and these documents shall be deemed automatically amended to conform with it.

## **ARTICLE XI DISSOLUTION**

Should the Boundary Amateur Radio Club, Inc. be officially dissolved, for any reason, an affirmative vote by the majority of the membership present required, all assets of the club shall be distributed as specified by the directors of the corporation to another non-profit 501c3 amateur radio organization.

## **ARTICLE XII AFFILIATION**

### **ARES**

Boundary Amateur Radio Club (BARC) recognizes ARES as an affiliate of Boundary Amateur Radio Club (BARC)